



# ST. ANDREW'S SCHOOL, INC.

475 Quirino Avenue, La Huerta, Parañaque City

Tel. No. 8826-21-29

www.andreans.edu.ph



## INTEGRATED BASIC EDUCATION DEPARTMENT

### CIRCULAR LETTER NO. 1

Academic Year 2020-2021

14 September 2020

**Dear Parents and Students,**

We warmly welcome you to a brand-new school year here at St. Andrew's School despite the health crisis that the country and the world are currently experiencing. As Filipinos, we are known for being resilient, able to find ways and move forward in every challenge and struggle that we experience in life. This health crisis is no difference. Every sector, public or private, including schools has found ways and innovated in order to operate under a new normal set-up. Schools, like St. Andrew's, have come up with the so-called Learning Continuity Plan that contains plans, programs, and directions of schools in this period of health crisis.


Your St. Andrew's School has planned and prepared for the new education set-up this school year since June 2020. As early as 3 June 2020, the Integrated Basic Education Department conducted Virtual Assemblies with Parents to present and explain the plans and programs of the school for this school year including entertaining questions or clarifications from those who joined the virtual assemblies. With these virtual assemblies and with the result of the survey from the online enrolment, the administration and the academic specialists of the school were able to understand the situation of the students, and considered it in its implementation of the learning continuity plan for this school year. A primer about the school's programs and implementation for this school year including FAQs was also produced and is available on the website of the school ([www.andreans.edu.ph](http://www.andreans.edu.ph)) in case you were not able to join the virtual assembly organized by the school.

From June to August 2020, the school has organized and facilitated trainings, orientations, and exploration programs to the teachers, parents, and students in order for them to understand the operations of the school under a new education set-up. The trainings and orientations will continue for the entire school year as part of the school's commitment to enhance the skills of the teachers in technology integration in education and update the students and parents for familiarity and understanding on the latest in educational technology that might be used in online classes.

As the school implements a rather new learning modality this school year, all of us are in the process of adjustment and adaptation to the new education set-up. To ensure that the plans and programs of the school are effective and appropriate, the school will conduct regular evaluation every other week of the plans and programs that are being implemented this school year. We will also appreciate direct feedback from you, dear parents, through email so that we can consider them in our program evaluation. We also urge you to course through your concerns and issues through proper channels (through email or contact the school), rather than posting them on social media, which might just disappear anytime unnoticed by the school. You can send them through the official email addresses of the school principal: [principal@andreans.edu.ph](mailto:principal@andreans.edu.ph) or [sasprincipal1917@gmail.com](mailto:sasprincipal1917@gmail.com), or you may also email or contact other academic heads or departments heads of the school whose official email addresses are available on the official website of the school. We request you to please identify yourself in your email for documentation purposes.

**For more information on the activities and programs of the school for the month of September, please take time to read the calendar of activities for this month on the next page.** The Office of the School Principal will also issue advisories or special circular letters within the month whenever necessary. Thank you very much. We will continue to pray for you and your family's safety and good health.

Very truly yours,

  
**Mr. Lord Celeste E. Balo**  
School Principal

8826-2129 | 8788-0411 | 8820-7995 | 8829-3632 | 8829-0173 loc. 107

[principal@andreans.edu.ph](mailto:principal@andreans.edu.ph) | [sasprincipal1917@gmail.com](mailto:sasprincipal1917@gmail.com)

**CALENDAR OF ACTIVITIES  
AY 2020-2021  
Month of September**

<b>Date</b>	<b>Day</b>	<b>Activities/Programs</b>
1	Tue	▪ Homeroom and Subject Area Orientation
2	Wed	▪ Homeroom and Subject Area Orientation
3	Thu	▪ Homeroom and Subject Area Orientation
4	Fri	▪ Homeroom and Subject Area Orientation
7	Mon	▪ Start of Online Teaching & Learning Activities (SpEd, Preschool JHS & SHS)
8	Tue	▪ Nativity of the Blessed Virgin Mary ▪ Start of Online Teaching & Learning Activities (PGS & MGS)
10	Thu	▪ Club Fair (PGS & MGS)
11	Fri	▪ Club Fair (JHS & SHS)
21	Mon	▪ DOPPSA Virtual Holy Spirit Mass and General Assembly <b>(No Virtual Classes for JHS &amp; SHS)</b>
26	Sat	▪ <b>Virtual Orientation for Parents</b> of New Students and those who were not able to join the Virtual Assemblies held in June ▪ <b>ESC Subsidy Orientation</b> for Grade 7 Students and their Parents
29	Tue	▪ 1 <sup>st</sup> Mid-Quarter Exams (Online)
30	Wed	▪ 1 <sup>st</sup> Mid-Quarter Exams (Online)

**IMPORTANT DETAILS**

**September 10 & 11.** A **virtual Club Fair** was conducted in every class on these dates to orient the students on the different clubs and organizations available for this school year. Please take note that **each student is required to join at least one club or organization** as an essential component of the Co-Curricular grade of students.

**September 21.** For the first time, the **Annual DOPPSA Holy Spirit Mass and General Assembly** will be held virtually. As this is going to be a half day assembly, there will be **no virtual classes for students in JHS and SHS on this day.**

**September 26.** To orient the parents of new students as well as those who were not able to join the Virtual Assembly held last 1<sup>st</sup> week of June, a **Virtual Assembly for Parents of New Students** will be held on this day at 8 o'clock in the morning. The Zoom details (Meeting ID and Password) for this virtual assembly will be made available in a separate advisory or special circular.

**September 26.** As a requirement of Private Education Assistance Committee (PEAC), the school needs to conduct an **orientation about the ESC subsidy for Junior High School students. All Grade 7 students and their parents are required to join the virtual orientation at 10:30 AM on this day. Attendance will be checked and will be submitted to PEAC.** The Zoom details (Meeting ID and Password) for this orientation will be provided in a separate advisory or special circular.

**September 29 to October 1.** The **1<sup>st</sup> Online Mid-Quarter Exams for MGS to SHS** will be administered on these days. As part of the school's preparation, a simulation will be conducted a week before the scheduled online MQE. This is to ensure the efficient and credible administration of the online examination. Rest assured that the MQE will only contain test items from DepEd's Most Essential Learning Competencies (MELCs). **A separate advisory or special circular will be issued by the School Principal to update you on the details of the said preparations for the online examination.**

**Once again, welcome to St. Andrew's School! Your child's second home for a brighter future!**